

## How to get started with the Magento Module

The Magento Module for ReadyShipper 5 delivers the latest in integration technology from Magento™. This Module is available for use with any Magento account that supports their API and is PC and Mac compatible.

There is no cost to get started with the new Magento Module. Features include batch import, view, update and more. This Module reads the order status from your Magento store so that only new orders are imported into ReadyShipper. You are protected from importing the same order twice. After shipping, ReadyShipper updates your Magento store with the shipping status, tracking number and date.


To set up Web Services Access for your Magento store, ReadyShipper requires special permission. This layer of security exists to prevent unauthorized persons from accessing your sensitive sales information.

This manual will quickly walk you through the steps to get the following information:

- Username
- API Key
- Magento Admin URL

To get started, you must first log into your Magento Admin Panel. Once inside you will be able to easily set-up and access the information you need to enable a seamless integration with ReadyShipper.

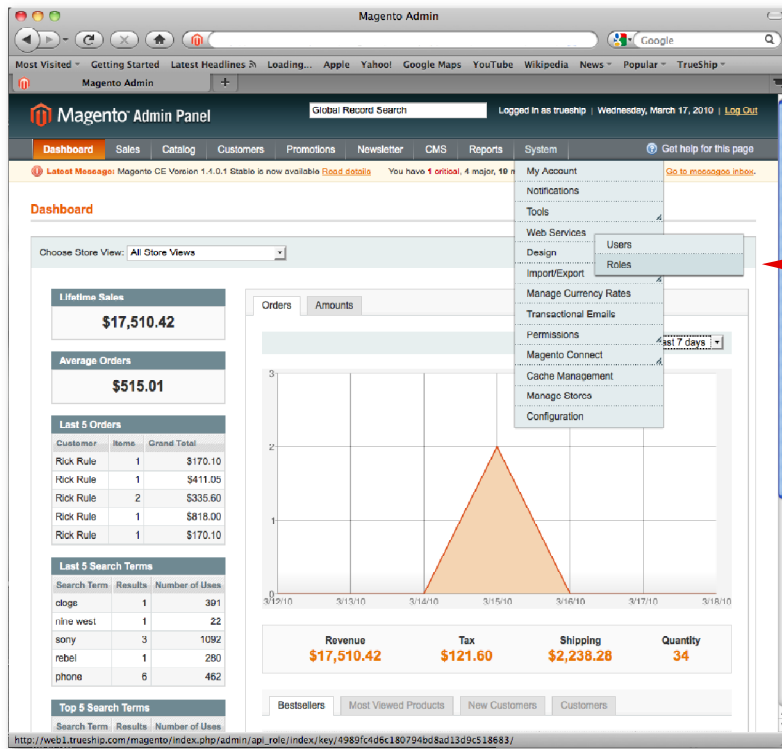
### Start by first logging into your Magento Admin Panel



The screenshot shows the 'Log in to Admin Panel' form. It features two input fields: 'User Name:' and 'Password:'. Below the 'User Name' field is a link for '[Forgot your password?](#)'. To the right of the 'Password' field is an orange 'Login' button. At the bottom of the form, there is a copyright notice: 'Magento is a trademark of Irubin Consulting Inc. DBA Varien. Copyright © 2010 Irubin Consulting Inc.'

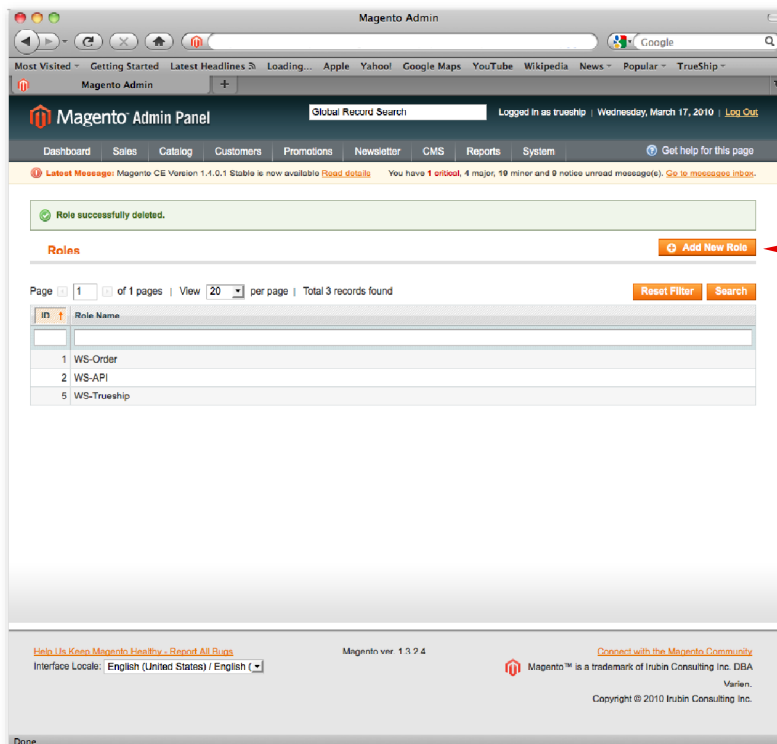
# Magento Module Activation

Log in to your Magento store Admin Panel.  
Go to the System menu > Web Services > Roles



Click on Roles

Next, click on Add New Role.

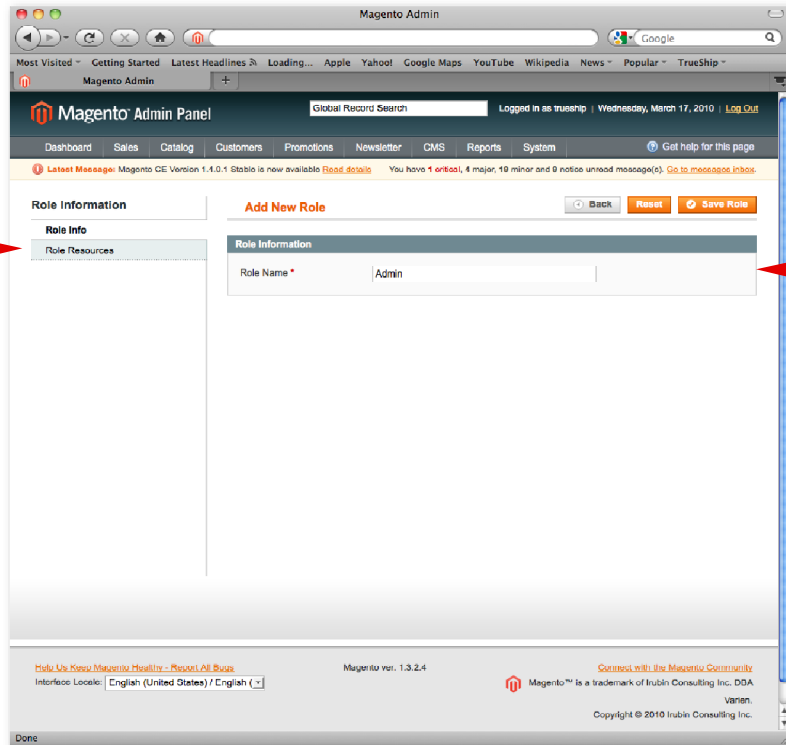


Click Add New Role.

Enter a suitable **Role Name**. This is not the same as selecting your username. Think of it as creating a new department for web service access.

Next, click on **Role Resources**.

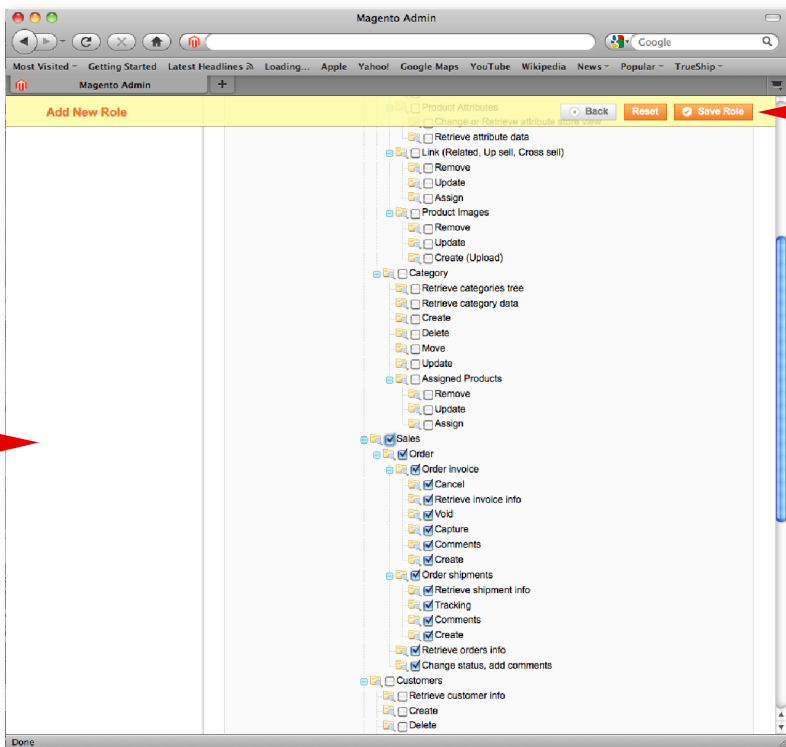
2) Click Roll Resources



1) Enter a Roll Name

Under Resources, Select the **Sales** checkbox then click **Save Role**.

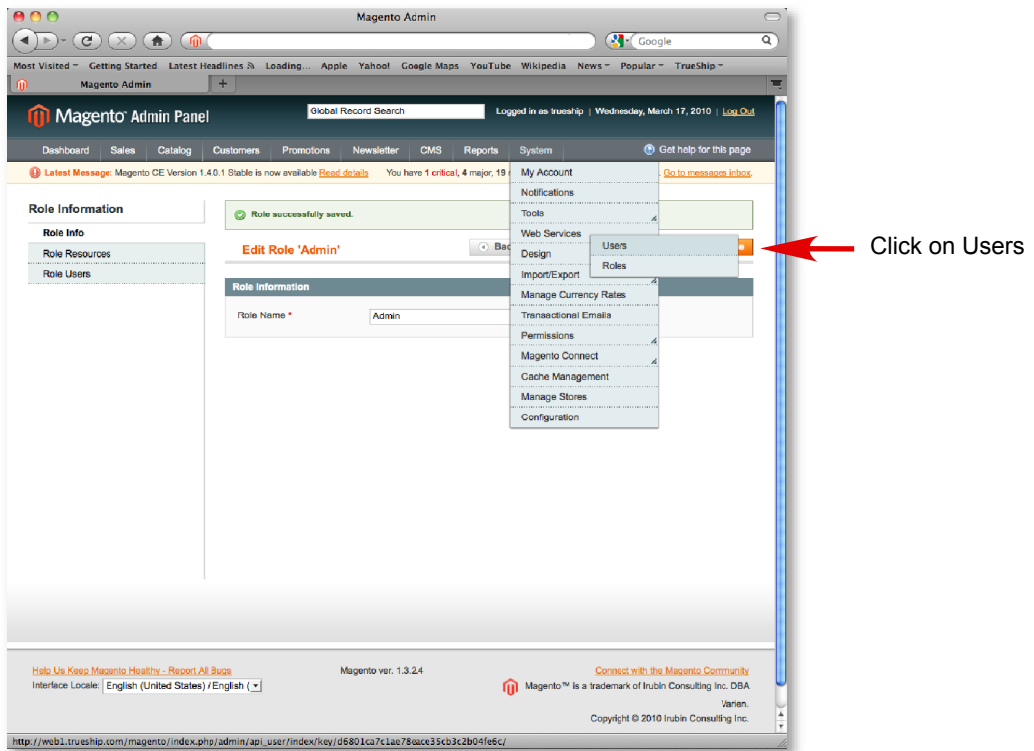
1) Select the Sales checkbox as shown



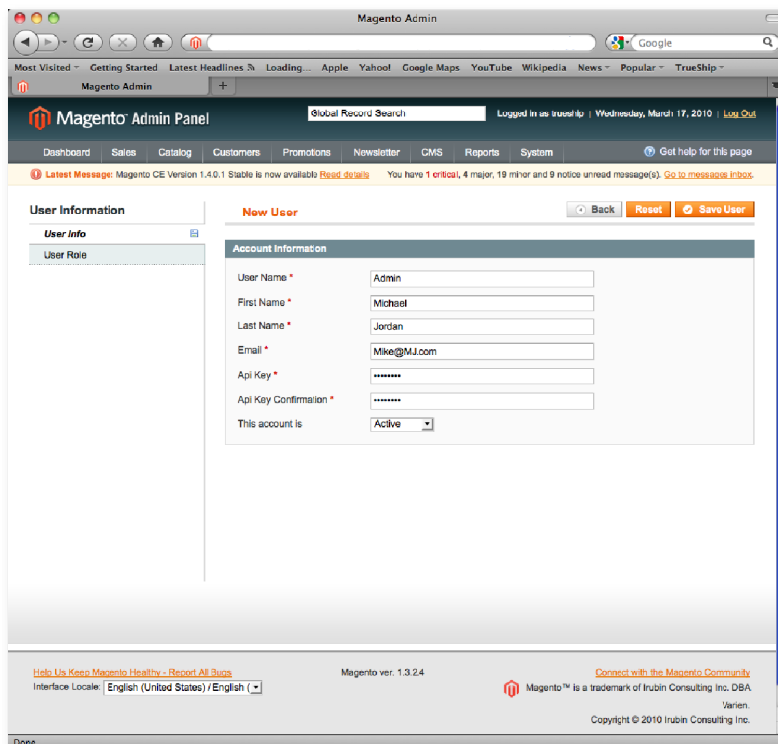
2) Click Save Roll

Now, you need to create a new Web Service user.

Go to the System menu > Web services > Users and click Add New User.

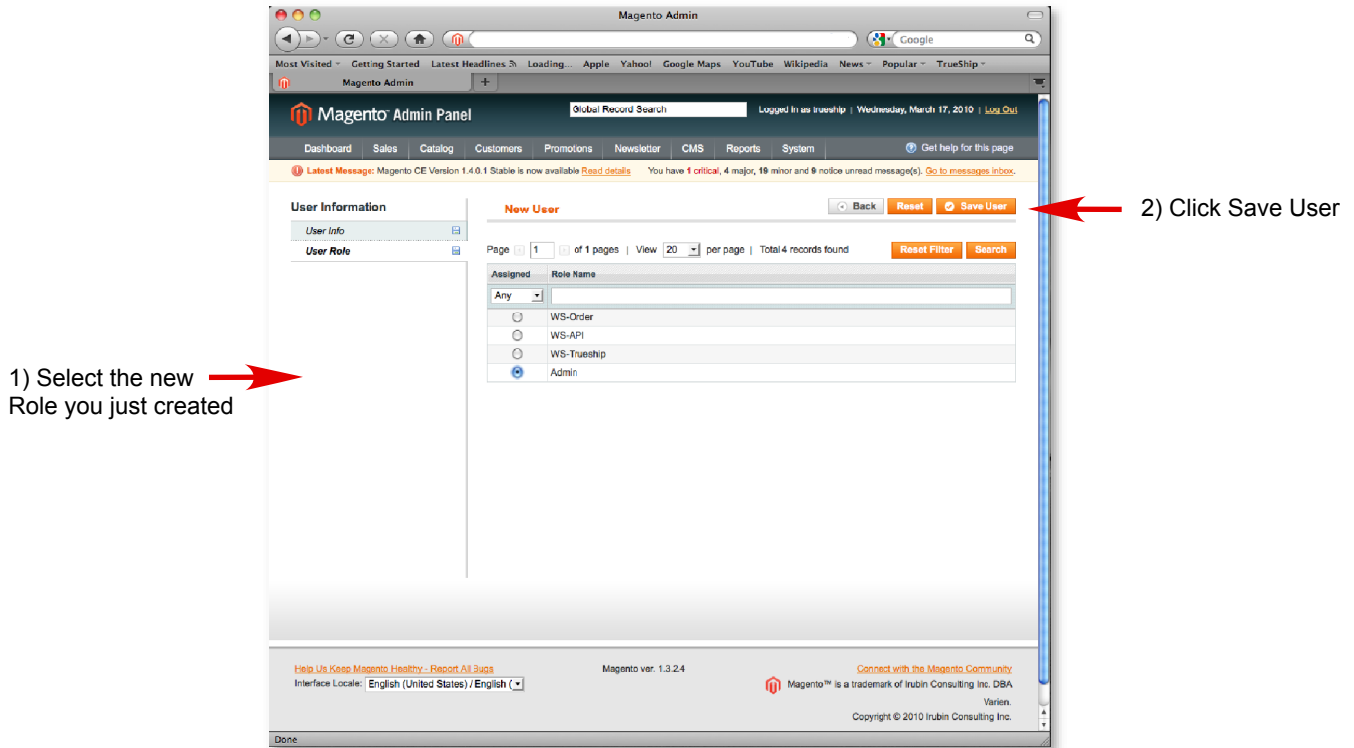


Provide Account Information. Please note that the API Key is the password. Remember the User Name and API Key provided in this section. You will need to enter these into ReadyShipper's settings screen for Magento module.



# Magento Module Activation

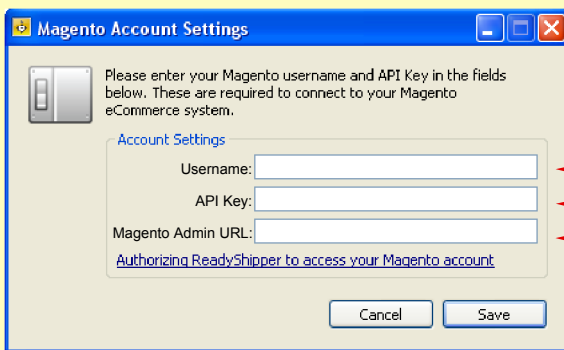
In the User Role tab select the Role you created above.  
Click Save User and you are done.



## ***Congratulations!***

ReadyShipper will now be able to access your Magento ecommerce store.

YOUR NEXT STEP is to return to the Settings screen in ReadyShipper's Magento Module (shown below) to enter your settings and activate the module.



Enter your Username

Enter your API Key

Enter your Magento Admin URL. Go to your Magento Admin login screen and copy the URL. Paste the Admin URL into this field.

**Magento Module Settings Screen**

Find answers to most commonly asked questions at: <http://www.trueship.com/support>

On this page you will find resources linking you to FAQs, our searchable knowledge base and an extensive library of tutorial videos that will help you master the basics.

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